

# SCHOOL INFORMATION FORM

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Thank you for your interest in attending MUNUC 35! MUNUC offers a robust financial aid program, available to delegates who might otherwise be unable to attend conference due to financial constraints. It is our priority to offer the best possible educational experience for all our delegates – regardless of school or family financial situation. All schools that attend MUNUC are eligible for financial aid, including their faculty advisors, chaperones, and students.

Based on demonstrated need, MUNUC 35 is able to partially or fully subsidize:

- **Conference fees**, including school and delegate registration fees.
- **Room costs** of staying at the Hyatt Regency, the conference venue.
- **Travel expenses** incurred in getting to and returning from conference.

Our financial aid program is **strictly need-based**. To help us determine aid packages, we ask about your personal finances and available funding sources, among other questions. Fully recognizing the sensitivity of this information, we will keep all documents strictly confidential and use them for financial aid purposes only. However, we do ask that you attach to your application any available supporting documentation that will help us verify proof of need.

## Instructions

1. Complete the **School Information Form** (below). Only one needs to be completed per school by a faculty advisor.
2. Distribute the Delegate Information Form to all students seeking financial aid.
3. Each delegate requesting financial aid should complete the Delegate Information Form with the help of their parents/guardians.
4. Collect all of the following required documents:
  - The completed **School Information Form**
  - All completed **Delegate Information Forms**
  - **Any supporting financial documentation** that may give context to any decisions we make regarding financial aid (e.g. MUN club budgets/ledgers for schools, or student/parent W-2 forms for individual delegates). Not providing financial documentation will never be counted against you in the application process.

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MODEL UNITED NATIONS OF THE UNIVERSITY OF CHICAGO

5706 South University Avenue, Suite 002B | Chicago, IL 60637

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5. Kindly combine all files and send a single PDF attachment to [cfo@munuc.org](mailto:cfo@munuc.org) by **October 28, 2022**.
6. Feel free to email us at [cfo@munuc.org](mailto:cfo@munuc.org) with any questions regarding financial aid!

\*Please note that applications only requesting waivers for school registration fees do not require the Delegate Information Form to be filled out.

School Name: \_\_\_\_\_

Advisor Name: \_\_\_\_\_

Advisor Email: \_\_\_\_\_

## School Application Information and Resource

Check this box if you are applying for a waiver for the \$135 school registration fee.

Check this box if you are applying for financial assistance for staff (i.e. advisor and chaperone) hotel rooms at the conference hotel.

If yes: How many staff members are attending MUNUC 35? \_\_\_\_\_

How many staff rooms are you requesting aid for? \_\_\_\_\_

Please list the full names of all students applying for financial aid.

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Describe recent fundraising events and other efforts your Model United Nations club has undertaken in attempting to reduce the cost of attending MUNUC.

Please list all MUN conferences your school has attended in the past 12 months, and any conferences your school plans to attend in the 2022-23 school year.

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Please complete the following table to indicate student expenses (note: prices may be subject to change, and aid will be adjusted accordingly).

Cost of Attending Conference				
Expense	Cost <i>per delegate</i>	Aid Requested <i>Cannot exceed cost</i>	# Student <i>No. of students requesting this expense</i>	Total Requested <i>Aid requested X # Students</i>
Delegate Fee	\$75	\$		\$
Student Hotel Room <i>Ex. Quad rate is \$39.75/student per night; max of \$159</i>	\$	\$		\$
Travel <i>To and from conference</i>	\$	\$		\$
Student Aid Requested <i>Column totals</i>	\$	\$		\$

Please complete the following table to indicate institutional funding for students.

School Funding Sources	
Funding Source	Estimated Funds Raised (USD)
School or School District Subsidy	\$
Fundraisers	\$
Other (explain)	\$
Total School Funding <i>Sum funding sources</i>	\$
Number of Students <i>Enter the number of students who have registered for MUNUC 35 from your school</i>	

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Please note that **each student** applying for any kind of financial aid must complete a **Delegate Information Form**. Combine all documents into a single PDF file when sending in your application.

Thank you for completing the School Information Form!



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