



Model United Nations of the University of Chicago

FINANCIAL AID APPLICATION PACKET - ADVISORS

Thank you for your interest in attending MUNUC 31! MUNUC offers a robust financial aid program, available to schools that might otherwise be unable to attend conference due to financial constraints. It is our priority to offer the best possible educational experience for all our delegates, regardless of school or family financial situation. All U.S. schools that attend MUNUC are eligible for financial aid, including their faculty advisors, chaperones, and students.

Based on demonstrated need, MUNUC is able to partially or fully subsidize:

- **Conference fees**, including the school registration fee and delegate fees.
- **Room costs** of staying at the Palmer House Hilton, the conference venue.
- **Travel expenses** incurred in getting to and returning from conference.

Our financial aid program is strictly need-based. To help us determine aid packages, we ask about your personal finances and available funding sources, among other questions. Fully recognizing the sensitivity of this information, we will keep all documents strictly confidential and use them for financial aid purposes only. However, we do ask that you attach to your application any available supporting documentation that will help us verify proof of need.

Instructions

1. Complete the **School Information Form** (below). Only one needs to be completed per school by a faculty advisor.
2. Distribute the Delegate Information Form to all students seeking financial aid. Each delegate requesting financial aid should complete this form with the help of their parents/guardians.
3. Collect the following **required** documents:
 - The completed **School Information Form**
 - All completed **Delegate Information Forms**
 - Any supporting financial documentation that may give context to any decisions we make regarding financial aid (e.g. MUN club budgets/ledgers for schools, or student/parent W-2 forms for individual delegates). **Not providing financial documentation will never be counted against you in the application process.**

Please note that applications only requesting waivers for school registration fees do not require the Delegate Information Form to be filled out.

4. Kindly combine all files and send as a single PDF attachment to financialaid@munuc.org.

All applications must be submitted no later than October 27, 2018 to be considered. Feel free to email us at financialaid@munuc.org with any questions regarding financial aid!



Model United Nations of the University of Chicago school information form, 1 of 2

School Name

Advisor Name

Advisor Email

School Application Information and Resources

Check this box if you are applying for a waiver for the \$120 school registration fee.

Check here if you are applying for subsidies for staff (i.e. advisor and chaperone) hotel rooms, and are staying at the conference hotel.

If yes: How many staff members are attending MUNUC?

How many staff rooms are you requesting waivers for?

Please list the full names of all students applying for financial aid.

Describe recent fundraising events and other efforts your Model United Nations club has undertaken in attempting to reduce the cost of attending MUNUC.

Please list all MUN conferences your school has attended in the past 12 months, and any conferences your school plans to attend in the 2017-18 school year.



Model United Nations of the University of Chicago school information form, 2 of 2

School Name

Please complete the following table to indicate student expenses.

Cost of Attending Conference				
Expense	Cost <i>Per delegate</i>	Aid Requested <i>Cannot exceed cost</i>	# Student No. Of students requesting this expenses	Total Requested <i>Aid requested X # Students</i>
Delegate Fee	\$65	\$		\$
Student Hotel Room <i>Quad rate is \$52/ student per night; max. of \$156</i>	\$	\$		\$
Travel	\$	\$		\$
Student Aid Requested <i>Column totals</i>	\$	\$		\$

Please complete the following table to indicate institutional funding for students.

School Funding Sources	
Funding Source	Estimated Funds Raised (USD)
School or School District Subsidy	\$
Fundraisers	\$
Other (explain)	\$
Total School Funding <i>Sum funding sources</i>	
Number of Students <i>Enter the number of students who have registered for MUNUC from your school</i>	

Thank you for completing the School Information Form! We welcome any supporting documentation (e.g. club budgets or ledgers) that may help us verify the information in this form, or that would otherwise help us make a decision on your application.

Please note that each student applying for subsidies for delegate fees, travel expenses, and/or hotel room costs must complete a Delegate Information Form. Combine all documents into a single PDF file when sending in your application.